



Your Regional Plan Municipal Meetings

Enjoy Snack and Beverages / Meet Fellow Municipal Leaders 5:30 – 6:00 pm
Note: October 24 Meeting in Claremont starts a half hour early.

Introductions, Meeting Overview and Expectations..... 6:00 pm

**Upper Valley Lake Sunapee Regional Planning Commission Staff Report on
 Regional Plan Work Completed since summer 2012 6:10 pm**
 This will include:

- Online Feedback received through the Regional Forum on the Future
- Analysis completed on all 27 Master Plans within the region
- Public feedback received from 14 communities events around the region
- Independent phone survey results
- Existing conditions and current trends within the region

Municipal Projects and Initiatives 6:50

Break 7:10

Municipal Leaders' Values..... 7:20

Facilitated Discussion to Identify Regional Projects and Initiatives 7:40

Follow up/Next Steps 8:55

Frequently Asked Questions (well, not frequently, but you may want to know)

Q: What should we prepare for to attend this meeting?

A: You should be prepared to discuss projects and initiatives that are currently taking place, what is listed in your Capital Improvement Program or annual budget and the issues that are important to your community. You should have a sense of other community projects and initiatives and what public support there is for those projects/initiatives. It would also be helpful to hear about initiatives that may not be in a plan or program but, if implemented, could be valuable to your community's future.

Q: Why is it important for our community to attend?

A: The information collected throughout the 10 municipal meetings will be the first step to identifying and promoting regional initiatives that will be highlighted for implementation in the Regional Plan. As local, state and federal funding sources continue to constrict and take on new forms, it will be increasingly important to demonstrate efficiencies and regional collaboration.

Q: What if some of our community leaders can attend one meeting and others attend another; is this acceptable?

A: While it would be great to have most leaders from your community attend one meeting, it is okay for community to participate in more than one meeting. Input from these meetings will be aggregated to the regional level, so the more participation the better.

Q: When will the Regional Plan be completed?

A: The Commission anticipates hosting public forums to present draft materials Spring/Summer of 2014. There will be continued dialogue with the municipalities and stakeholders within the region throughout the project. We are happy to talk with any board or organization that requests our presence. Per R.S.A. 36:47, "Prior to the plan's adoption, the plan shall be distributed to every library, planning board, and boards of selectman/aldermen/city council in each of the communities within the region, and to the office of energy and planning. The regional planning commission shall address in writing all comments received prior to the publication of a final draft." A final draft is anticipated to be adopted by the Upper Valley Lake Sunapee Regional Planning Commission by Fall/Winter of 2014 at the latest. The Regional Plan, and body of work that produces it, is expected to remain in conversation and revisited on an ongoing basis.

Q: In the event more than a quorum of our Selectboard, City Council, Planning Board or Conservation Commission (respectively) happens attend one of these meetings, what are the 91: A notice and other requirements?

A: The Commission will notice all ten meetings; you may choose to notice them as well. The following is from the July 15, 2009, the NH Attorney General's Office updated Memorandum on New Hampshire's Right-to-Know law, RSA Chapter 91-A.

"The attendance by a quorum of a municipal board of selectmen or planning board at public informational meetings of the Department of Transportation for the purpose of advising the Department concerning a highway project can constitute a "meeting" under RSA 91-A:2, I, requiring appropriate notice. Attorney General's Opinion 93-01. Generally, attendance by a quorum of a public body at a meeting being held by a different public body to discuss or act upon a matter within the first body's jurisdiction should be treated as a meeting for Right-to-Know law purposes by both public bodies. Both bodies should provide notice of the meeting and both bodies should keep minutes, which may be the same document, separately adopted as minutes by both."

The Commission will generate and post minutes from these meetings on its website (www.uvlsrpc.org) within 5 business days of the event for your use if needed. If your community is unable to retrieve the minutes from the website for any reason, we are happy to provide you with a copy upon request.

Q: How is the regional plan funded and what is the cost to the municipality?

A: Per RSA 36:47 "The cost of 'the plan' shall be paid entirely by the municipality or county to which the service is rendered or partly by said municipality or county and partly by any gift, grant, or contribution which may be available for such work or by combination thereof." The nine regional planning commissions in NH were successful in winning a grant through the HUD Sustainable Communities Initiative. These funds have allowed the Commission for the first time in many years to gain appropriate and useful public input into the regional plan. This has enabled the Commission to complete the regional plan, fulfilling its legal obligation as well as providing a quality product for your use, without asking the municipalities to fund the effort. The last regional plan was written in 2001.